

	<p align="center"><b>Dr. Yashwant Singh Parmar University of Horticulture and Forestry, Nauni (Solan) -173230, Himachal Pradesh</b></p> <p align="center"><b>“Office of the Registrar, General Administrative Branch”</b></p> <p align="center">☎ 01792-252219, 01792-252603 (FAX), E-mail: <a href="mailto:registrar@vspuniversity.ac.in">registrar@vspuniversity.ac.in</a></p>
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No. UHF/Reg/ GA/5-305/2023/- 2703-50

Dated: 1-5-2023

### NOTIFICATION

Consequent upon registration of the University for National Assessment and Accreditation Council, and further establishment of Internal Quality Assurance Cell (IQAC) for online submission of data for Institutional Information for Quality Assessment (IIQA) and Self Study Report of the University, the Hon'ble Vice Chancellor, Dr. Yashwant Singh Parmar University of Horticulture & Forestry, Nauni (Solan) has been pleased to approve the creation of Internal Quality Assurance Cell (IQAC), with the following composition:

A.	Head of Institution	Vice-Chancellor	Chairman
B.	<b>Teachers (All levels)</b>		
1	Dr D K Mehta, Professor	Department of Vegetable Science	Member
2	Dr Sapna Katna, Associate Professor	Department of Entomology	Member
3	Dr (Ms) Anupama Singh, Assistant Professor	Department of Biotechnology	Member
C.	Board of Management Member	Dr (Mrs) Neelam Patel, Advisor (Agri and Allied Section, NITI Ayog)	Member
D.	<b>Senior Faculty Members</b>		
1	Director of Research		Member
2	Director of Extension Education		Member
3	Dean, College of Horticulture, Nauni (Solan)		Member
4	Dean, College of Forestry, Nauni, Solan		Member
5	Dean, College of Horticulture & Forestry, Neri (Hamirpur)		Member
6	Dean, College of Horticulture & Forestry, Thunag (Mandi)		Member
7	Librarian		Member
E.	<b>Senior Administrative Officers</b>		
1	Registrar		Member
2	Comptroller		Member
3	Estate Officer		Member
4	Students' Welfare Officer		Member
F.	<b>Nominees from Local Society, Students and Alumni</b>		
1	Dr Krishan Kumar (retired Professor), Deonghat, Solan (HP)		Member
2	Ms Pratibha Chib (H-2021-20-D)		Member
3	Ms Surbhi Sharma (F-2021-32-D)		Member
G.	<b>Nominees from Employer/Industrialist/Stakeholders</b>		
1	Joint Director Horticulture, Directorate of Horticulture, Shimla		Member
2	Shri Rajat Soni, Rajat Biotech, Village Padyalag, PO Dhadhol, Ghumarwin, District Bilaspur, HP-174023		Member
3	Shri Mandeep Verma, Village Shilli, Jaunaji, Solan		Member
I.	<b>Coordinator of IQAC</b>		
1	Dr Happy Dev, Professor & Head, Department of Vegetable Science		Member Secretary

The IQAC will be responsible for ushering in quality enhancement through its planned and interventionist strategies to remove deficiencies and enhance quality. It will develop a mechanism to promote conscious, consistent and catalytic action plans to improve the academic and administrative performance of the institution and promote institutional quality enhancement and sustenance through internalization of quality culture and institutionalization of the best practices.

The functions of IQAC will be as follows:

1. Development and application of quality benchmarks;
2. Setting parameters for various academic and administrative activities of the university;
3. Facilitating the creation of a learner-centric environment conducive to quality education and faculty development to adopt the required knowledge and technology for participatory teaching and learning process;
4. Collection and analysis of feedback from all the stakeholders on quality related institutional processes;
5. Dissemination of information on various quality parameters to all the stakeholders;
6. Organization of intra and inter-institutional workshops and seminars on quality related themes and promotion of quality circles;
7. Documentation of various programmes/activities leading to quality improvement;
8. Acting as a nodal agency of the university for coordinating quality-related activities, including adoption and dissemination of the best practices;
9. Development and maintenance of institutional database through MIS for the purpose of maintaining and enhancing institutional quality;
10. Periodical conduct of Academic and Administrative Audits along with their follow-up activities;
11. Preparation and submission of the Annual Quality Assurance Report (AQAR) as per the guidelines and parameters of NAAC. A functional IQAC and timely submission of the AQAR are the minimum institutional requirements to apply for the second, third and subsequent cycles of accreditation.
12. During the institutional visit, the NAAC peer team will interact with the IQAC to know about its functioning, progress, and quality sustenance initiatives undertaken.
13. The IQAC will create its exclusive window tab on its institutional website for keeping the documents pertaining to NAAC, Peer Team Reports, SSR, Data templates, AQAR, and Certificate of Accreditation. It shall regularly upload/report on its activities and host the AQAR as well.

The membership of the nominated members shall be for a period of two years and that of the Coordinator for three years. The IQAC shall meet at least once in every quarters and the quorum for the meeting shall be two-thirds of the total number of members. The Agenda, Minutes and Action reports are to be documented and maintained electronically in a retrievable format.

(Sandeep Negi) AS  
Registrar

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Copy is forwarded to the following for information and necessary action:

1. Dr (Mrs) Neelam Patel, Advisor (Agri & Allied Section NITI Ayog).
2. The Director of Horticulture, Navbahar, Shimla (HP)

3. The Joint Director Horticulture, Navbahar, Shimla.
4. All the Statutory Officers in the UH&F, Nauni (Solan).
5. The Dean, College of Horticulture & Forestry, Neri (Hamirpur).
6. The Dean, College of Horticulture & Forestry, Thunag (Mandi).
7. The Director of Research, UHF, Nauni (Solan) along with file No. UHF/DR/TECH/IQAC/2023/ and its noting sheets (in original).
8. All the Professor & Heads/Heads of the Departments in the UH&F, Nauni (Solan).
9. All the Associate Directors (R&E)/Incharges of Outstations and KVKs in the University.
10. Dr Krishan Kumar, Professor (Retired), Deonghat, Solan (HP).
11. Dr Happy Dev, Professor & Head, Department of Vegetable Science, UH&F, Nauni (Solan).
12. Dr D K Mehta, Professor, Department of Vegetable Science UH&F, Nauni (Solan).
13. Dr Sapna Katna, Associate Professor, Department of Entomology, UH&F, Nauni (Solan).
14. Dr (Ms) Anupama Singh, Assistant Professor, Department of Biotechnology, UH&F, Nauni (Solan).
15. Shri Rajat Soni, Rajat Biotech, Village Padyalag, PO Dhadhol, Ghumarwin, District Bilaspur-174023 (HP).
16. Shri Mandeep Verma, Village Shilli, Jaunaji, Solan (HP).
17. The Secretary to Vice Chancellor, UH&F, Nauni (Solan).
18. The Assistant Registrar (Acad/E&R), UHF, Nauni (Solan).

Registrar

